

UNITED STATES BANKRUPTCY COURT
Eastern District of Michigan

NOTICE OF COURT CLOSING

Pursuant to Administrative Order 07-07 signed by the Honorable Steven W. Rhodes, all divisions of the United States Bankruptcy Court for the Eastern District of Michigan will be closed Friday, September 28, 2007.

The court's Electronic Case Files System (ECF) will be available to all Filers and Users. The Office of the U.S. Trustee will be conducting meetings of creditors on Friday, September 28, 2007.

For traditional paper filings, the following procedures have been implemented for September 28, 2007 for emergency filings only.

Detroit Office

In the Detroit office, a drop box will be utilized to accept emergency filings. This drop box will be located outside the Intake Department on the 21st Floor of the 211 W. Fort Building. The drop box will be available between the hours of 8:30 a.m. and 4:00 p.m. All pleadings/petitions placed in the drop box on September 28, 2007 will be processed as though filed on September 28, 2007.

Procedures for utilizing the drop box in the Detroit office are as follows:

1. All pleadings and petitions must be placed in an envelope which will be provided at the box.
2. The outside of the envelope must indicate the following information:
 - Name of case
 - Case number (if applicable)
 - Name and phone number of party leaving pleading
 - Date and time
 - Amount of check enclosed (if applicable)
3. A self-addressed, stamped envelope should be enclosed for return of filed pleadings and/or receipt.
4. **DO NOT LEAVE CASH IN THE BOX; IF A FEE IS REQUIRED, A CASHIER'S CHECK OR MONEY ORDER MAY BE PLACED IN THE BOX.**

Flint and Bay City Offices

In the Flint and Bay City divisional offices, the U.S. District Court intake department will be accepting emergency filings.